

Attachment 1 & 2

Draft Minutes

Monthly Expenses

Mississippi Headwaters Board

August 18, 2017

Cass County Courthouse

Walker MN 56484

MEETING

MINUTES

Members present: Keith Winger (Beltrami), Scott Bruns (Cass Alternate), Duane Johnson (Morrison), Dean Newland (Clearwater), Paul Thiede (Crow Wing), Anne Marcotte (Aitkin), Cal Johannsen (Hubbard), and Tim Terrill (Executive Director).

Others present: Todd Holman, Casey Mai, Kaylee, Paula West, Greg Kaiser, Marcel Noyes, Eric Buitenwerf

Chairman Winger called the meeting to order followed by the Pledge of Allegiance.

M/S (Johannsen, Newland) to approve the agenda. Motion Carried.

M/S (Johnsen, Johannsen) to approve of the consent agenda. Motion Carried.

Planning & Zoning

Eric Buitenwerf presented the Wyman Variance located in Hubbard county.

M/S (Johannsen, Johnson) to approve certification of variance. Motion Carried.

Tim Terrill presented the board with the recent notification that the Greater Bemidji Area Joint Planning Board (GBA) is refusing to certify their variances with the MHB. Currently the Greater Bemidji Area Joint Powers Board (GBA) which represents Northern Township is refusing to certify their variances through the MHB stating that statute 103F.371 allows them to do this and that the entire statute is written for counties and not a joint powers board. The MHB is holding the position that statute 103F.361-377 and statute 394.33 applies to Northern Township and requires them to adopt official controls and standards that are at least or more restrictive as the county. Therefore since Northern Township resides in Beltrami county and they have controls that require them to certify their variances before the MHB; and the MHB Comprehensive Plan provides a process for certification, he believe that this has resulted in noncompliance. Terrill recommended that the board send a letter to the MN Legislative Auditor and cc the Attorney General about this matter.

M/S (Newland/Johnson) to send the letter to the MN Legislative Auditor and cc the Attorney General after the letter is reviewed by Commissioner Paul Thiede. Motion Carried.

Action/Discussion Items

Executive Director Report

Received funding approval from the LSOHC to administer \$2.96 M for our easement and acquisition program and sent out notification to counties.

Tim held a meeting with AIS coordinators from the 8 MHB counties to discuss a digital plan that targets their individual users in their county.

Tim came up with an alternative strategy and funding source to fund a stormwater study in Grand Rapids. Partners have exhausted all the potential projects that could be implemented from our Stormwater Retrofit study that was completed back in 2012. Due to the CWL fund not having an AIG grant this year to study projects, funding was needed to do a more focused study. The city and SWCD agreed that working with the TSA area 8 would be a good place to seek funding. TSA Area 8 provides high level technical assistance to SWCD's and has funding to study potential projects.

Held meeting between DNR Regional Directors and TPL to discuss communication coordination between the two groups.

Tim met with Bemidji SWCD and stakeholders to learn about sampling results and coordinate a feasibility study. Once the monitoring results are in, we will start a feasibility study on PMA 25 which will lead to a solid proposal to BWSR to protect Lake Irving and Bemidji.

Attended Canoe Days in which we had over 80 people attend.

Held meeting with Comprehensive Plan Committee and reviewed over part III of the plan. The current Comp plan is 201 pages long with all its appendixes. The draft Comp plan with all its appendixes is roughly 76 pages.

Minnesota Traditions Presentation: Greg Kaiser presented a digital campaign to the MHB board to discuss how they are seeking support from counties to target users of county accesses to increase the amount of users being currently reached. Targeted Display Marketing, Retargeting, and Geofencing are the digital tools that can be used to target individuals that visit or search for activities to do in MHB counties.

Paula West was introduced as the new MHB project coordinator for the Miss. Headwaters Habitat Corridor Project. She provided a brief explanation of her background and willingness to coordinate the program.

Tim presented the Biennial Report to the MHB Board. He gave an account on each page of what they have accomplished over the past two years and stated that it would be used at the Biennial conference in October.

Guidebooks- Tim stated that there are two pallets of guidebooks and that the current process of selling guidebooks is not moving the product at a desirable pace. He provided suggestions such as hiring a college student to go door to door; lower the price; or give the books away to some government agencies and non-profits to help boost awareness. He noted that the guidebooks are a great awareness tool and quality made, and the latter was what he preferred. Through consensus the board preferred that he give the books away to government agencies and nonprofits because they don't do any good sitting on a pallet.

Legislative Updates- Jason Eichorn is scheduled to attend next month and Paul Utke is planning on attending the Biennial Conference. Commissioners suggested that Rep. Matt Grossell be asked to attend the September meeting.

County Updates- Paul discussed that the Swanson property was approved, and that the Ledin property was allowed to proceed in Crow Wing County. He noted that the MHB is a leader in county involvement. Paula West gave an account of the LSOHC proposal and stated that we have protected 637 acres have been protected so far. The PILT rate was discussed. The board discussed having a consistent time and through consensus agreed upon 10:00 am as a start time.

M/S (Johnson, Newland) to adjourn. Motion carried.

Executive Director Tim Terrill

Chairman Keith Winger

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Crow Wing County
ACCOUNT DETAIL HISTORY FOR 2017 08 TO 2017 08

P 1
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ORG YR/PR	ACCOUNT JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
74	74-00-000-000-000-000-10001-						Cash & Pooled Investments SOY BALANCE	197,512.56	
					PER 01		-5,134.48	192,378.08	
					PER 02		21,174.57	213,552.65	
					PER 03		7,917.57	221,470.22	
					PER 04		25,356.17	246,826.39	
					PER 05		-7,441.06	239,385.33	
					PER 06		-32,214.99	207,170.34	
					PER 07		35,584.98	242,755.32	
17/08	217 08/04/17 PRJ						-3,525.24	239,230.08	
17/08	284 08/07/17 GNI iNovah SYSTEM GENERATED						200.00	239,430.08	katiey 22936 DUE TO LINE
17/08	306 08/08/17 APP A0808 A080817						-19,653.25	219,776.83	
17/08	363 08/08/17 GNI ST OF MN SYSTEM GENERATED						1,994.97	221,771.80	DUE TO LINE
17/08	466 08/15/17 APP A0815 A081517						-5.72	221,766.08	
17/08	535 08/18/17 PRJ						-3,560.26	218,205.82	
17/08	571 08/16/17 GNI ST OF MN SYSTEM GENERATED						1,344.75	219,550.57	DUE TO LINE
17/08	757 08/29/17 APP C0829 c082917						-599.07	218,951.50	
17/08	894 08/31/17 GNI JULY WF PCARDS SYSTEM GENERATED						-174.67	218,776.83	DUE TO LINE
17/08	901 08/31/17 GEN RECURRING SYSTEM GENERATED						-525.00	218,251.83	DUE TO LINE
	LEDGER BALANCES --- DEBITS:			93,573.01			CREDITS:	-72,833.74	NET: 20,739.27
74	74-00-000-000-000-000-20050-						Vouchers Payable SOY BALANCE	.00	
					PER 02		-5.15	-5.15	
					PER 03		-994.85	-1,000.00	
					PER 04		-1,891.56	-2,891.56	
					PER 05		2,891.56	.00	
17/08	304 08/07/17 API B 1673 W A080817						-1,253.25	-1,253.25	

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Crow Wing County
ACCOUNT DETAIL HISTORY FOR 2017 08 TO 2017 08

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ORG YR/PR	ACCOUNT JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
17/08	305 08/07/17	API B	1675				-18,400.00	-19,653.25	
	W C081517								
17/08	306 08/08/17	APP A0808					19,653.25	.00	
	A080817 AP CASH DISBURSEMENTS JOURNAL								
17/08	369 08/10/17	API B	1688				-5.72	-5.72	
	W A081517								
17/08	466 08/15/17	APP A0815					5.72	.00	
	A081517 AP CASH DISBURSEMENTS JOURNAL								
17/08	692 08/18/17	API B	1718				-599.07	-599.07	
	W C082917								
17/08	757 08/29/17	APP C0829					599.07	.00	
	c082917 AP CASH DISBURSEMENTS JOURNAL								
	LEDGER BALANCES --- DEBITS:		23,149.60						
					CREDITS:		-23,149.60		
							NET:	.00	
74	74-00-000-000-000-0000-38400- Expenditures								
					SOY BALANCE			.00	
					PER 01		17,456.24	17,456.24	
					PER 02		8,324.00	25,780.24	
					PER 03		33,077.28	58,857.52	
					PER 04		13,391.94	72,249.46	
					PER 05		8,464.08	80,713.54	
					PER 06		32,479.99	113,193.53	
					PER 07		9,901.94	123,095.47	
17/08	217 08/04/17	PRJ pr0804	1170804	1170804			3,525.24	126,620.71	
	pay080417 WARRANT=170804 RUN=1 BI-WEEKL								
17/08	304 08/07/17	API B	1673				1,253.25	127,873.96	
	W A080817								
17/08	305 08/07/17	API B	1675				18,400.00	146,273.96	
	W C081517								
17/08	369 08/10/17	API B	1688				5.72	146,279.68	
	W A081517								
17/08	535 08/18/17	PRJ pr0818	1170818	1170818			3,560.26	149,839.94	
	pay081817 WARRANT=170818 RUN=1 BI-WEEKL								
17/08	692 08/18/17	API B	1718				599.07	150,439.01	
	W C082917								
17/08	894 08/31/17	GNI JULY					174.67	150,613.68	
	WF PCARDS								
17/08	901 08/31/17	GEN					525.00	151,138.68	

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Crow Wing County
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ORG YR/PR	ACCOUNT JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
RECURRING									
	LEDGER BALANCES --- DEBITS:			151,138.68			CREDITS: .00	NET: 151,138.68	
74	74-00-000-000-000-000-0000-38500-			Revenues			SOY BALANCE	.00	
							PER 01	-12,321.76	-12,321.76
							PER 02	-29,493.42	-41,815.18
							PER 03	-40,000.00	-81,815.18
							PER 04	-36,856.55	-118,671.73
							PER 05	-3,914.58	-122,586.31
							PER 06	-265.00	-122,851.31
							PER 07	-45,486.92	-168,338.23
17/08	284 08/07/17	GNI		katiey	22936			-200.00	-168,538.23
	iNovah								
17/08	363 08/08/17	GNI						-1,994.97	-170,533.20
	ST OF MN								
17/08	571 08/16/17	GNI						-1,344.75	-171,877.95
	ST OF MN								
	LEDGER BALANCES --- DEBITS:			.00			CREDITS: -171,877.95	NET: -171,877.95	
74830	74-00-830-000-000-000-0000-53180-			Environmental Assistance /MPCA			REVISED BUDGET		.00
							PER 01	-3,171.76	-3,171.76
							PER 02	-1,187.56	-4,359.32
							PER 04	-2,595.30	-6,954.62
							PER 05	-3,914.58	-10,869.20
							PER 07	-3,619.28	-14,488.48
17/08	363 08/08/17	GNI						-1,994.97	-16,483.45
	ST OF MN 13								
17/08	571 08/16/17	GNI						-1,344.75	-17,828.20
	ST OF MN 14								
	LEDGER BALANCES --- DEBITS:			.00			CREDITS: -17,828.20	NET: -17,828.20	
74830	74-00-830-000-000-000-0000-58400-			MHB - Sales			REVISED BUDGET		.00
							PER 01	-150.00	-150.00
17/08	284 08/07/17	GNI	721549	katiey	22936			-200.00	-350.00
	iNovah			guidebook sales					

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Crow Wing County
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ORG YR/PR	ACCOUNT JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
	LEDGER BALANCES --- DEBITS:			.00	CREDITS:		-350.00	NET:	-350.00
74830	74-00-830-000-000-000-0000-61000-				Salaries & Wages - Regular				
					REVISED BUDGET				.00
					PER 01		4,741.65	4,741.65	
					PER 02		4,741.64	9,483.29	
					PER 03		7,112.48	16,595.77	
					PER 04		5,595.34	22,191.11	
					PER 05		4,955.04	27,146.15	
					PER 06		4,955.02	32,101.17	
					PER 07		4,955.03	37,056.20	
17/08	217 08/04/17 PRJ pr0804 1170804 1170804						2,477.51	39,533.71	
	pay080417 WARRANT=170804 RUN=1 BI-WEEKL								
17/08	535 08/18/17 PRJ pr0818 1170818 1170818						2,477.52	42,011.23	
	pay081817 WARRANT=170818 RUN=1 BI-WEEKL								
	LEDGER BALANCES --- DEBITS:			42,011.23	CREDITS:		.00	NET:	42,011.23
74830	74-00-830-000-000-000-0000-61200-				Active Insurance				
					REVISED BUDGET				.00
					PER 01		1,376.49	1,376.49	
					PER 02		1,395.47	2,771.96	
					PER 03		1,353.22	4,125.18	
					PER 04		1,356.82	5,482.00	
					PER 05		1,374.45	6,856.45	
					PER 06		1,375.72	8,232.17	
					PER 07		1,396.37	9,628.54	
17/08	217 08/04/17 PRJ pr0804 1170804 1170804						687.06	10,315.60	
	pay080417 WARRANT=170804 RUN=1 BI-WEEKL								
17/08	535 08/18/17 PRJ pr0818 1170818 1170818						667.06	10,982.66	
	pay081817 WARRANT=170818 RUN=1 BI-WEEKL								
	LEDGER BALANCES --- DEBITS:			10,982.66	CREDITS:		.00	NET:	10,982.66
74830	74-00-830-000-000-000-0000-61300-				Employee Pension & FICA				
					REVISED BUDGET				.00
					PER 01		692.39	692.39	
					PER 02		695.88	1,388.27	
					PER 03		1,048.18	2,436.45	
					PER 04		818.37	3,254.82	
					PER 05		724.79	3,979.61	
					PER 06		724.79	4,704.40	
					PER 07		728.21	5,432.61	

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Crow Wing County
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ORG YR/PR	ACCOUNT JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
17/08	217 08/04/17	PRJ pr0804	1170804	1170804			360.67	5,793.28	
	pay080417	WARRANT=170804	RUN=1	BI-WEEKL					
17/08	535 08/18/17	PRJ pr0818	1170818	1170818			360.68	6,153.96	
	pay081817	WARRANT=170818	RUN=1	BI-WEEKL					
	LEDGER BALANCES --- DEBITS:		6,153.96		CREDITS:	.00	NET:	6,153.96	
74830	74-00-830-000-000-000-0000-62100-	Telephone							
					REVISED BUDGET				.00
					PER 01		60.50	60.50	
					PER 02		60.15	120.65	
					PER 03		59.67	180.32	
					PER 04		58.71	239.03	
					PER 05		60.46	299.49	
					PER 06		59.25	358.74	
					PER 07		57.21	415.95	
17/08	369 08/10/17	API 006205	56312		11527	B	1.79	417.74	
	W A081517	August CTC & 7/01-7/31 LD CALL CONSOLIDATED TELECOM							
17/08	369 08/10/17	API 006205	56312		11527	B	3.93	421.67	
	W A081517	August CTC & 7/01-7/31 LD CALL CONSOLIDATED TELECOM							
17/08	535 08/18/17	PRJ pr0818	1170818	1170818			55.00	476.67	
	pay081817	WARRANT=170818	RUN=1	BI-WEEKL					
	LEDGER BALANCES --- DEBITS:		476.67		CREDITS:	.00	NET:	476.67	
74830	74-00-830-000-000-000-0000-62680-	Non-Employee Per Diems							
					REVISED BUDGET				.00
					PER 01		300.00	300.00	
					PER 02		100.00	400.00	
					PER 03		300.00	700.00	
					PER 04		250.00	950.00	
					PER 05		250.00	1,200.00	
					PER 06		350.00	1,550.00	
					PER 07		100.00	1,650.00	
17/08	692 08/18/17	API 002534	56840		11624	B	50.00	1,700.00	
	W C082917	MHB MTG - PER DIEM	NEWLAND, DEAN						
17/08	692 08/18/17	API 001099	56841		11620	B	50.00	1,750.00	
	W C082917	MHB MTG - PER DIEM & MILAGE	MARCOTTEANNE						
17/08	692 08/18/17	API 002837	56842		11617	B	50.00	1,800.00	
	W C082917	MHB MTG - PER DIEM & MILAGE	JOHANNSEN, CALVIN						
17/08	692 08/18/17	API 100532	56843		1904072	B	100.00	1,900.00	
	W C082917	MHB MTG - PER DIEM	MORRISON COUNTY AUDI						

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Crow Wing County
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ORG YR/PR	ACCOUNT JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE	
17/08	692 08/18/17	API 004028		57139	11632	B	50.00	1,950.00		
	W C082917	MHB MTG - PER DIEM & MILAGE		WINGER, KEITH						
	LEDGER BALANCES --- DEBITS:			1,950.00	CREDITS:		.00	NET:	1,950.00	
74830	74-00-830-000-000-000-0000-62720- Non-Employee Mileage									
									REVISIED BUDGET .00	
					PER 01		299.06	299.06		
					PER 02		22.47	321.53		
					PER 03		310.30	631.83		
					PER 04		246.10	877.93		
					PER 05		269.10	1,147.03		
					PER 06		486.84	1,633.87		
17/08	692 08/18/17	API 001099		56841	11620	B	59.39	1,693.26		
	W C082917	MHB MTG - PER DIEM & MILAGE		MARCOTTEANNE						
17/08	692 08/18/17	API 002837		56842	11617	B	26.75	1,720.01		
	W C082917	MHB MTG - PER DIEM & MILAGE		JOHANNSEN, CALVIN						
17/08	692 08/18/17	API 001098		57138	11618	B	171.20	1,891.21		
	W C082917	MILAGE		JOHNSONDUANE						
17/08	692 08/18/17	API 004028		57139	11632	B	41.73	1,932.94		
	W C082917	MHB MTG - PER DIEM & MILAGE		WINGER, KEITH						
	LEDGER BALANCES --- DEBITS:			1,932.94	CREDITS:		.00	NET:	1,932.94	
74830	74-00-830-000-000-000-0000-62990- Prof. & Tech. Fee - Other									
									REVISIED BUDGET .00	
					PER 01		3,797.80	3,797.80		
					PER 02		525.00	4,322.80		
					PER 03		22,520.30	26,843.10		
					PER 04		4,747.13	31,590.23		
					PER 05		525.00	32,115.23		
					PER 06		24,057.52	56,172.75		
					PER 07		2,411.52	58,584.27		
17/08	304 08/07/17	API 101308		55806	11448	B	1,253.25	59,837.52		
	W A080817	MPCA INVOICE #14		WIDSETH SMITH NOLTIN						
17/08	305 08/07/17	API 003845		55841	1903791	B	18,400.00	78,237.52		
	W A080817	FWS INVOICE #2		FISHING THE WILDSIDE						
17/08	901 08/31/17	GEN				B	525.00	78,762.52		
	RECURRING FINANCIAL SERVICE									
	LEDGER BALANCES --- DEBITS:			78,762.52	CREDITS:		.00	NET:	78,762.52	

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Crow Wing County
ACCOUNT DETAIL HISTORY FOR 2017 08 TO 2017 08

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ORG YR/PR	ACCOUNT JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
74830	74-00-830-000-000-0000-63320- Employee Mileage								
									REVISED BUDGET
					PER 01		262.44	262.44	
					PER 02		620.08	882.52	
					PER 03		367.76	1,250.28	
					PER 04		254.14	1,504.42	
					PER 05		225.24	1,729.66	
					PER 06		160.13	1,889.79	
					PER 07		238.09	2,127.88	
17/08	894 08/31/17 GNI JULY						13.91	2,141.79	
	WF PCARDS 1434 - Canoe Days CW park								
	TIM TERRILL-OOP								
17/08	894 08/31/17 GNI JULY						26.22	2,168.01	
	WF PCARDS 1434 - Sentinel landscape Mtg								
	TIM TERRILL-OOP								
17/08	894 08/31/17 GNI JULY						113.96	2,281.97	
	WF PCARDS 1434 - Bemidji Stmwtr, Hubbard								
	TIM TERRILL-OOP								
	LEDGER BALANCES --- DEBITS:		2,281.97		CREDITS:	.00	NET:	2,281.97	
74830	74-00-830-000-000-0000-64090- Office Supplies								
									REVISED BUDGET
					PER 01		29.19	29.19	
					PER 02		31.35	60.54	
					PER 03		5.37	65.91	
					PER 04		65.33	131.24	
					PER 05		80.00	211.24	
					PER 06		10.72	221.96	
					PER 07		15.51	237.47	
17/08	894 08/31/17 GNI JULY						7.54	245.01	
	WF PCARDS Bemidji Stormwater and Hubbard								
	TIM TERRILL-MCDONALD'S F18824								
17/08	894 08/31/17 GNI JULY						13.04	258.05	
	WF PCARDS guidebook mailing								
	TIM TERRILL-USPS PO 2611000401								
	LEDGER BALANCES --- DEBITS:		258.05		CREDITS:	.00	NET:	258.05	
	GRAND TOTAL --- DEBITS:		412,671.29		CREDITS:	-286,039.49	NET:	126,631.80	

57 Records printed

** END OF REPORT - Generated by Alaina Bundy **

Planning and Zoning (att. 3)

Crow Wing Ordinance Revision



MEMORANDUM

Land Services Department

TO: Crow Wing County Commissioners
Crow Wing County Administrator
Crow Wing County Senior Management
Crow Wing County Planning Commission/Board of Adjustment
Townships, Crow Wing County
Municipalities, Crow Wing County
Cass County Environmental Services
Aitkin County Planning and Zoning
Morrison County Planning and Zoning
MN Department of Natural Resources
Mississippi Headwaters Board
Crow Wing Soil & Water Conservation District
Lake Associations
Land Services Staff

FROM: Chris Pence, Division Manager – Environmental Services

DATE: August 22, 2017

SUBJECT: Proposed Revision to the Crow Wing County Land Use Ordinance

Attached for your consideration and comment are proposed revisions of the Crow Wing County Land Use Ordinance. The specific articles being revised are:

Article 9 (Subdivision of Land)
Article 36 (Screening and Fencing Standards)
Article 46 (Definitions)

Please see the attached document that summarizes the changes in each individual article.

Land Services will be accepting comments on the proposed revisions until September 22, 2017. Please submit comments to landservices@crowwing.us or mail them to 322 Laurel Street, Suite 15, Brainerd, MN 56401. Land Services can also be reached at (218) 824-1010 with any questions.

The Land Use Ordinance revisions will be presented at a public hearing before the Crow Wing County Planning Commission on October 19, 2017. Final action on the ordinance revisions will be held before the County Board at a regularly scheduled meeting on or after November 14, 2017. The information regarding revisions to the ordinance is available at the Crow Wing County Website at www.crowwing.us by clicking on the “Crow Wing Listens” button on the home page.

Our Vision: Being Minnesota's favorite place.

Our Mission: Serve well. Deliver value. Drive results.

Our Values: Be responsible. Treat people right. Build a better future.

ARTICLE 36--SCREENING AND FENCING STANDARDS

The standards in this Article shall apply to screening and fencing in all land use districts.

36.1 POLICY

It shall be the policy of the County to require the use of screening and fencing practices to aid in the visual and audio separation of commercial land use districts or commercial uses from residential.

36.2 SCREENING PERFORMANCE STANDARDS

- A. Residential Areas:** Commercial uses shall be screened from residential areas and shall screen the business activity on a commercial property from adjacent residential areas. Screening shall be equally effective in the winter and summer and may be accomplished by the use of one or more of the following:
1. The placement of the building on the lot or the placement of a building on an adjacent lot.
 2. The use of berms and landscaping.
 3. Planting of vegetative screens.
 4. Construction of walls or fences.
- B. Screening Design Standards:**
1. Vegetative screens shall consist of healthy, hardy plant materials that provides effective visual screening year round.
 2. A minimum of a 6-foot wall or fence may be utilized as an alternative to vegetative screening.
 3. Screening and fences shall be maintained and repaired.
- C. Screening between adjacent commercial uses.** No screening is required between adjacent commercial uses.

36.3 FENCES

Partition fences in all land use districts shall not require a permit but shall meet the following standards:

- A.** Construction and maintenance of partition fences shall comply with the requirements of Minnesota Statutes, Chapter 344.01-344.20
- B.** Fences shall not exceed 4 ½ feet in height in shore impact zones 1 and 2.
- C.** No fence or wall shall be constructed so as to obstruct the view for drivers exiting a driveway
- D.** ~~If one side of a fence is unfinished, the finished side of the fence shall face away from the applicant's property.~~

ARTICLE 9 SUBDIVISION OF LAND

9.1 SHORT TITLE

This Ordinance shall be known as the Subdivision Ordinance of Crow Wing County, Minnesota

9.2 PURPOSE AND POLICY

- A. Each new subdivision of land becomes a permanent unit in the basic physical structure of the County, a unit to which, in the future, communities will, of necessity, need to adhere. In order that new division of land contribute toward an attractive, orderly, stable and wholesome community environment; adequate public services; safe streets, all divisions of land shall fully comply with the regulations hereinafter set forth in this ordinance.
- B. The Comprehensive Plan Policy
 - 1. Encourages residential development that provides housing options for different socio-economic groups – particularly the aging population - while protecting the characteristics that people value, a sense of community, as well as a plan to provide all citizens reasonable access to a diversity of recreational and open space opportunities.

9.3 SURVEY FILING REQUIREMENTS

- A. Pursuant to Minnesota Statutes §389.08, any licensed land surveyor who shall perform a survey of any lands in the County, including municipalities, for an individual, firm, association, syndicate, partnership, corporation, trust, or any legal entity shall file a true and correct copy of the survey with the Department within 30 days after completion of the survey. The manner of filing and all incidents thereof shall be determined by the Department with all surveys filed being public record and available for viewing.
- B. A Certificate of Location of Government Corner shall be filed in the Office of the County Recorder for all public land survey corner positions determined and/or established by any Land Surveyor in the course of a survey pursuant to Minnesota Statutes §§ 160.15 and 381.12.
- C. For any land survey record to be considered in compliance with Article 9.3, the requisite Certificate of Location of Government Corner must accompany the survey or have been previously filed or an agreement put in effect between the Department and land surveyor to comply with this provision within the one-year statutory time frame from date of the submission of the survey.

9.4 CONFORMANCE TO LAND USE ORDINANCE REQUIRED

All divisions of land submitted for approval under this Article shall conform to the requirements of the Crow Wing County Land Use Ordinance.

9.5 SUBDIVISION PROCEDURES

- A. **Exempt Activities**

Exempt activities are divisions of land that do not require approval from the county as listed below:

 - 1. Resulting land divisions determined through Court action
 - 2. Divisions of land that are greater than 10 acres and 300 feet in width.
- B. **Administrative Subdivision**

Administrative Land Divisions are divisions of land that do not require a plat, and are listed below:

1. Boundary Line Adjustments (BLA) through the exchange of land between adjacent lands that do not create an additional parcel and do not add to or create a nonconforming parcel.
2. Outside of the shoreland district, a division or divisions of land within a three-year period resulting in no more than 6 total parcels, that are each less than 10 acres in size.
3. Inside of the shoreland district, a division or divisions of land within a three-year period resulting in no more than 5 total parcels, that are each less than 10 acres in size.
4. Registered Land Surveys (RLS) pursuant to Minnesota Statutes § 508.47.

C. Plats

Plats are land divisions that create parcels that do not meet the requirements of Article 9.5 A&B and require a plat according to Minnesota Statutes § 394, 505 and 515, including preliminary and final plat submission, review by the Planning Commission and approval by the County Board.

9.6 APPLICATION REQUIREMENTS

A. Boundary Line Adjustments (BLA) Procedures:

The procedure for a boundary line adjustment shall meet the following:

1. BLA Application;
2. Location of proposed lines for all affected lots;
3. The existing lot lines for all affected lots proposed to be changed;
4. The location and dimension of all structures/improvements existing upon the affected lots and the distances between structures/improvements and the proposed boundary lines if within 50 feet of the proposed property line;
5. The original legal description of the entire property together with the new separated legal descriptions for each parcel;
6. All parcel numbers of affected lots;
7. The location and dimension of any subsurface sewage treatment system, easements, right-of-ways existing within or adjacent to any affected lots;
8. The area and dimensions of each parcel following the proposed adjustment.

B. Administrative Subdivision Procedure

The procedure for an administrative subdivision shall meet the following:

1. Submit required application, fees and certificate of survey or RLS drawing showing resulting divisions, parcels and descriptions together with details and items as set forth in the submission application on file in the Department.
2. The Department shall review all information to determine compliance with subdivision, land use and statutory requirements and approve if deemed to be in compliance.
3. All administrative subdivisions shall require a deed for each created legally described parcel of land to be recorded at the Land Services Department within 90 days of approval of the subdivision. Failure to record an administrative subdivision shall cause the subdivision to be null and void.

C. Administrative Subdivision Design Standards

The standards for an administrative subdivision shall be as follows:

1. Record parcel must have deeded access to public road.
2. Proposed easements must have a minimum width of 33 feet.
3. Proposed subdivision must meet Land Use District standards.
4. Proposed subdivisions to include location of delineated wetlands, or a letter stating there are no wetlands from certified wetland delineator, if no wetlands exist.
5. Must include all of the following applicable items:
6. Certificate of survey.
7. County Coordinates for Public Land Survey Corners if they are not of public record.
8. Certificate of location of Government Corner must be prepared and placed of record for any corner(s) used in determining the boundary of the subject parcel as specified in Minnesota Statutes § 381.12 or executed Public Land Survey Corner Perpetuation and Record Agreement.
9. Recorded warranty or quit claim deed and statement if property is Abstract or Torrens.
10. Delineated wetlands or statement that none exist from a certified wetland delineator.
11. Completed wetland delineation submittal and review form.
12. Consolidation form completed (for non-conforming property to an adjacent parcel).
13. Once approved, electronic version of subdivision (compatible with County software).
14. Septic site suitability provided for two sites on each parcel planned, with supporting documentation from a MPCA licensed designer or compliance and/or inspection agreement.

D. Development Review Team:

Prior to the preparation of a preliminary plat, the subdivider shall attend a Development Review Team (DRT) meeting in order to be made fully aware of all applicable ordinances and regulations pertaining to the area to be subdivided. The subdivider shall submit a rough sketch of the proposed area to be subdivided.

E. Preliminary Plat Procedure

The procedure for a preliminary plat shall meet the following:

1. Submission of Plat: The subdivider shall submit to the Administrator 10 copies of the preliminary plat of the proposed subdivision, the requirements of which are set forth in this Ordinance. The preliminary plat application shall be submitted by the deadlines established in the department's annual public hearing calendar and shall be accompanied by the fees set forth in the Fee Schedule.
2. At least 30 days prior to the public hearing on the preliminary plat, the Administrator shall submit one copy of the preliminary plat to the governing bodies of any city, the incorporated limits of which lie within two miles of the proposed subdivision, and to each town board of the Township wherein the subdivision is proposed. In addition, one copy shall be retained by the Administrator and one copy submitted to each of the following: the County Auditor, County Recorder, County Engineer, Soil and Water Conservation

- District, Watershed District (if applicable), Mississippi Headwaters Board (if applicable), and DNR (if located in the Shoreland District).
3. At the public hearing set for consideration of the preliminary plat, the Planning Commission shall evaluate the preliminary plat based on the following criteria:
 - a. Comprehensive Plan.
 - b. Applicable performance standards in this Ordinance.
 - c. Other standards, rules or requirements that the proposed plat must meet.
 - d. Compatibility with the present land use in the area of the proposal.
 - e. Environment impacts have been adequately addressed (Stormwater, Erosion/Sediment Control, Wetlands, Floodplain, Shoreland and Septic Systems).
 - f. Public health, safety or traffic impacts have been adequately addressed
 4. At the conclusion of the public hearing, the Planning Commission shall either recommend approval or denial of the preliminary plat. The Planning Commission may also table the preliminary plat for future consideration.
 5. The Planning Commission and/or County Board may attach reasonable conditions to any approval based upon its consideration of the plat application.
 6. The Planning Commission and/or County Board may request the subdivider to submit additional information to address any issues related to the plat application.
 7. The action of the Planning Commission shall be stated in writing setting forth the conditions of approval, reasons for approval or the reasons for denial. The Planning Commission's recommendation shall then be submitted to the County Board.
 8. The County Board shall consider the Planning Commission's action at a regularly scheduled meeting and shall either approve, deny or table for future consideration. Approval shall mean the acceptance of the design as a basis for preparation and submission of the final plat. Approval by the County Board of all engineering proposals presented in the preliminary plat which pertain to such things as water supply, sewage disposal, stormwater management/ drainage, gas and electric service, road gradients and widths and the surface of roads is required prior to the approval of the final plat.

F. Preliminary Plat Submittal Requirements

When submitting a preliminary plat, the following components shall be required:

1. Preliminary plat must be prepared by a Minnesota registered land surveyor.
2. Completed preliminary plat application and applicable fees
3. Scale: One inch equals 100 feet if possible, but not smaller than 1 inch equals 200 feet.
4. Confirmation from Recorder's Office stating that the plat name is not a duplicate or closely resembles the name of any plat previously recorded in the county.
5. Location by section, township, range or other identifying description.
6. Names and addresses of the owner, subdivider, surveyor, and engineer of the plan.
7. Graphic scale

8. North arrow
9. Date of preparation
10. Existing land use district classifications for land in and abutting the subdivision.
11. Existing conditions in tract and in surrounding area to a distance of 100 feet.
12. Existing structures.
13. Boundary line of proposed subdivision and ownership of adjoining land.
14. Total acreage of parcel to be subdivided. If riparian, total area of parcel and lot area above the Ordinary High Water Level (OHWL).
15. Location of platted roads, right-of-way and utility easements
16. Sewers, water mains or wells, culverts or other underground utilities.
17. Site suitability showing two subsurface sewage treatment system locations on each lot or evidence of public sewer availability.
18. Well location or evidence of access to a public water supply.
19. Erosion and sedimentation control plan for pre-construction, construction and post-construction activities.
20. Stormwater / drainage plan according to Article 41 of the Land Use Ordinance including preliminary road grades and shall be prepared by a Minnesota state licensed engineer.
21. MPCA NPDES permit, if disturbing more than one acre of soil.
22. A map of the site showing Soil Survey Data.
23. All wetlands shall be delineated by a certified wetland delineator and include a report signed by the certified wetland delineator. The delineated boundary shall be surveyed and shown on the preliminary plat.
24. Location of all lakes, rivers, streams, intermittent streams, public drainage ditches, water courses, bluffs, steep slopes, flood fringe and floodway boundaries (if available) including location of the OHWL. The preliminary plat shall include two foot contours for the entire land area proposed to be subdivided.
25. Structure setbacks from any lake, river, stream, water course, wetland, bluff, right of way or lot line must be clearly shown on the plat.
26. Buildable area as defined in Article 46 of this ordinance.
27. Preliminary title opinion or commitment.
28. Within 14 days of submitting the preliminary plat, the subdivider must clearly stake and identify the proposed lot corners and the proposed centerline of the road serving the subdivision.

G. Final Plat Procedure

The procedure for a final plat shall meet the following:

1. The subdivider shall file with the Administrator within one year of the date of the approval of the preliminary plat, the final plat which shall substantially conform to the preliminary plat as approved. The subdivider shall submit to the Administrator 10 copies of the final plat, the requirements of which are set forth in this Ordinance. The final plat application shall be filed by the deadlines established in the department's annual public hearing calendar and shall be accompanied by the fees set forth in the Fee Schedule.

2. Final plat approval shall not be granted to any plat which is not filed within the time herein specified; unless an extension is requested in writing and for good cause, granted by the Planning Commission.
3. Final plat approval shall not be granted unless all requirements of Article 9.6(F) and Article 9.6 (G) of this Ordinance have been met. The County Board shall approve, deny or table the final plat, and the Department shall notify the owner or subdivider of the County Board's actions within 30 days.
4. The final plat, if approved, shall then be filed with the County Recorder by the subdivider. The subdivider shall provide two sets of mylars. If any irregularity prevents recording of the final plat, the County Auditor shall notify the subdivider. Any approval of the final plat by the Board shall be null and void if the plat is not recorded with the County Recorder within one-hundred-twenty (120) days after the date of approval, unless application for an extension of time is made, in writing, during said one-hundred-twenty (120) day period, to the Board and for good cause granted by the Board.

H. Final Plat Submittal Requirements

When submitting a final plat, the following components shall be required:

1. Completed final plat application and applicable fees.
2. All required submittals for the preliminary plat.
3. Information as was found necessary and requested by the Planning Commission or the County Board.
4. Data requirements as set forth in Minnesota Statutes Chapter 505 and this ordinance, and all interior and exterior boundary lines shall be correctly designated on the plat and shall show bearings on all straight lines, or angles at all angle points, and central angle and radii and arc lines for all curves. Durable iron monuments shall be set at each angle and curve point on the interior and exterior boundary lines and at all block corners and at all intermediate points on the block or lot lines indicating a change of direction in the lines. The plat shall indicate that the monuments have been set.
5. An identification system for all lots and blocks. All lots shall be numbered consecutively.
6. The subdivider or owner shall submit two sets of mylars, after Board approval.
7. Notarized certification by the owner and by any mortgage holder of record, of the adoption of the plat and the dedication of roads and other public areas.
8. Certification showing that all taxes currently due on the property to be subdivided has been paid in full for the calendar year in which the plat is recorded.
9. Subdivider's agreement according to Article 9.9 of this Ordinance.
10. Final Title Commitment or Title Opinion.

9.7 PLAT DESIGN STANDARDS

A. **Roads:** The design of all roads shall be considered in relation to existing and planned roads, reasonable circulation of traffic, topographical conditions, run off of storm waters and the proposed uses of the areas to be served and shall meet the following standards:

1. Where adjoining areas are not subdivided, the arrangement of roads in new subdivisions shall make provisions for the proper projection of roads. When a new subdivision adjoins un-subdivided land, then the new road shall be carried to the boundaries of such un-subdivided land. Where new roads extend to existing adjoining roads, their projections shall be at the same or greater width, but in no case, less than the minimum required width.
2. The most current version of the Crow Wing County Highway Department Road Construction Specification, and the local road authority as appropriate, including road width and grade standards shall be observed by the subdivider. These minimum standards are on file in the office of the County Highway Department.
3. Where a proposed plat is adjacent to a primary road or highway, the County Board may require the subdivider to provide a service road along the right-of-way to service the proposed plat. Segments of existing public roadways have controlled access right -of-way in place. The appropriate road authority shall be contacted to determine those locations.
4. When a subdivision or portion thereof abuts a principal, major or minor arterial, no lot shall have direct access thereto, unless approved by the County Board. Instead, such lots shall be provided with frontage on a frontage/backage road or an interior road, or similar design feature.
5. At road intersections, curb lines shall be rounded at a radius of not less than 30 feet.
6. Cul-de-sacs are permitted when designed to permit future road expansion into adjoining properties or where topography, environmental, land use or existing conditions justify their use as approved by the County Board. Cul-de-sacs shall include a terminal turn-around which shall be provided at the closed end, with an outside shoulder radius of not less than 50 feet and a right of way radius of not less than 66 feet.
7. The minimum right-of-way widths for roads shall be as follows except where existing or anticipated traffic on the roadway warrants greater right of way width as determined by a state of Minnesota licensed engineer, road authority or the County Board:

a) Major Collector Road	100 feet
b) Minor Collector Road	100 feet
c) Local Road	66 feet
d) Cul-de-sac turn-around	132 feet
e) Arterial - Determined on a case by case basis, but not less than	100 feet
8. Platted roads shall be either private or public per the following requirements:
 - a) Private Roads
 - i. Shall be conveyed as outlots on the final plat with a dedicated undivided ownership among all lots served by the road. Notice that the road shall never be publicly maintained without official

acceptance by the proper road authority shall be recorded on the plat in the dedications, covenants and restrictions.

ii. Shall have a minimum 66-foot-wide right-of-way.

b) Public Roads

i. Shall be dedicated to the public on the final plat.

ii. Shall have a minimum 66-foot right-of-way.

iii. Shall be constructed by the subdivider and approved by the department prior to final plat approval or subject to a developer's agreement in place according to Article 9.9 of this Ordinance.

9. All platted subdivisions in which the plat does not abut an existing public roadway shall have a minimum 66-foot-wide legal, recorded ingress and egress easement connecting the plat to the existing public roadway.

B. Easements

1. Utility easements at least 10 feet wide shall be provided for utilities where necessary. They shall be centered on rear and other lot lines or within alley rights-of-way. They shall have continuity of alignment from block to block. At deflection points, easements for pole line anchors shall be provided where necessary.
2. Where a subdivision is traversed by a water course, drainage way, channel or road, there shall be provided a storm water easement or drainage right-of-way substantially with the lines of such water course, together with such further width or construction or both as will be adequate for stream channel, but also adjoining areas that have been subject to flooding in years of heavy runoff.

C. Lots

1. Where possible, side lot lines shall be at right angles to straight or radial to curved road lines. Each lot shall front on a public road.
2. Every lot must have adequate legal access to a public road or approved private road. If proposing to access a roadway under County authority, review the most current version of the "Driveway Access to Roads Under County Jurisdiction" on file in the office of the County Highway Department.
3. Lots must comply with the minimum lot sizes specified in the Land Use Ordinance.
4. Regard shall be shown for trees, wetlands, steep slopes, water courses, historic natural features or other similar conditions. Plans shall be submitted to minimize the impact to these natural features.
5. Lot remnants which are below the minimum lot size must be added to adjacent or surrounding lots rather than be allowed to remain as an unusable outlot or parcel unless the owner can show plans consistent with the purpose of this Ordinance for the future use of such remnants.
6. All new created lots shall have a primary and alternate subsurface sewage treatment system according to Minnesota Rules Chapter 7080 and Article 37 of the Land Use Ordinance.

The following improvements are minimum improvements and shall be required in any plat subject to the requirements in Articles 9.6 and 9.7. The subdivider shall pay for the cost of all improvements required in the subdivision including but not limited to:

- A. **Monuments:** All plat boundary corners, block and lot corners, road intersection corners and points of tangency and curvature shall be marked with the survey monuments according to Minnesota Statutes § 505.021.
- B. **Roads:** All public roads shall be built to the requirements of the road authority and be designed by an engineer licensed in the state of Minnesota. If the local road authority has no road design specifications or for private roads, the road shall be constructed according to the requirements found in Appendix 1. The right-of-way of each road dedicated in the plat shall be improved to include a roadway surface and stormwater drainage system in compliance with Article 41 and all applicable county and/or township specifications. Road name signs shall be placed at each intersection. Road names shall conform to Article 19: Addressing and Road Signs of the Land Use Ordinance. Road names shall be approved by the Department.
 - 1. The subdivider shall be required to maintain all public roads in the subdivision and provide for road maintenance until acceptance of the road by the road authority.
- C. **Stormwater Management:** Stormwater management facilities and drainage shall be completed in accordance with the provisions of this Ordinance and Article 41 of the Land Use Ordinance and be designed by an engineer licensed in Minnesota.
- D. **Erosion/Sediment Control:** All plats must submit an erosion and sediment control plan and time schedule that will prevent soil loss to the Department before the development activity is to begin. The subdivider must also obtain an NPDES permit from the State of Minnesota if there will be disturbance of more than one acre of land.
- E. **Water Supply:** Wherever connection with a community or public water system is possible, the public water shall be used. In other case, individual wells shall be used. Either shall be provided in accordance with State and County Regulations.
- F. **Sanitary Sewer:** Wherever sanitary sewer facilities are available, the subdivider shall be required to install sanitary sewers and connect the same to such trunk line sewers. In other cases, subsurface sewage treatment systems shall be used. Either shall be used in accordance with State and County regulations.

9.9 DEVELOPERS AGREEMENT

Prior to County Board approval of a final plat of a proposed subdivision, the subdivider shall execute and submit to the County Board, at the expense of the subdivider, a developer's agreement that shall ensure the construction of all improvements required under the provision of this ordinance and that all improvements shall be completed. The subdivider shall pay for the cost of all improvements required in the subdivision along with the subdivision's share of the cost of any trunk facilities to be extended to the subdivision. The developer's agreement shall stipulate that no permit of any type shall be issued until all improvements required by this Ordinance have been met or are arranged for in a manner prescribed in the developer's agreement.

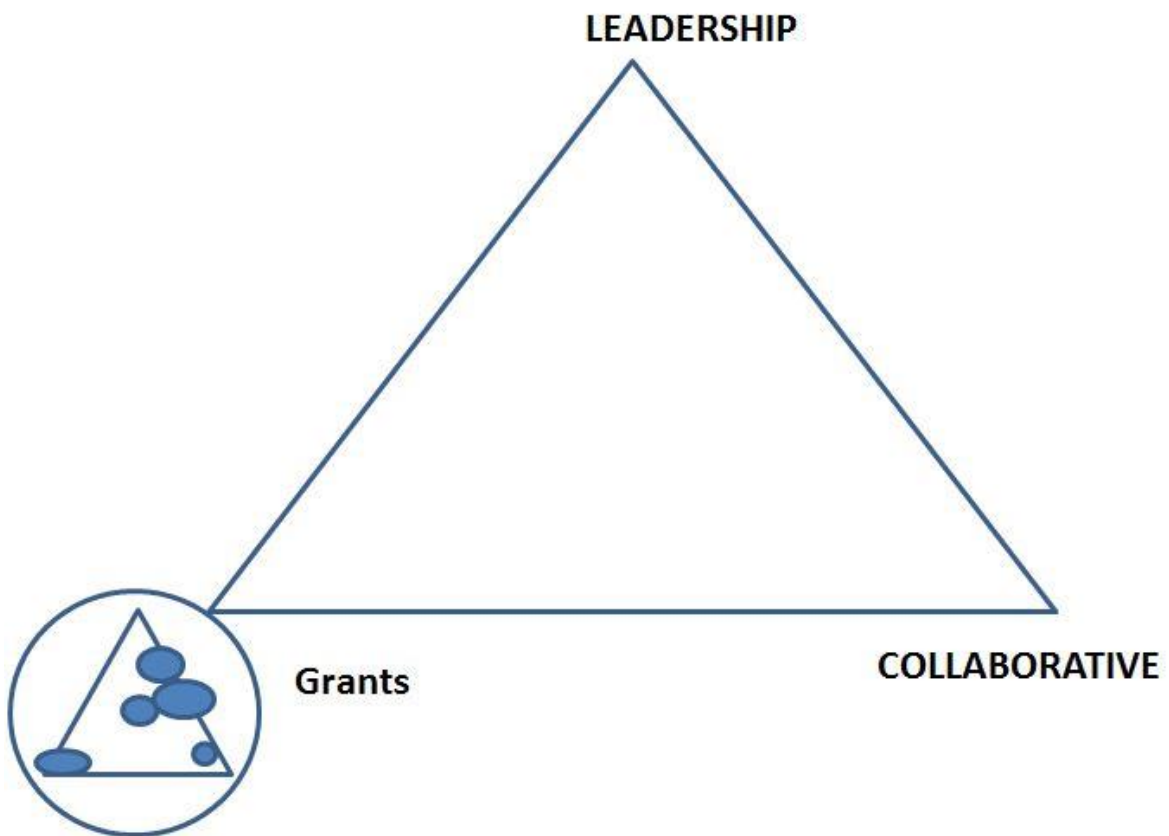
- A. **Financial assurance.** The subdivider shall provide a financial guarantee naming the County as first obligee to ensure completion of all improvements as required. No part of the financial guarantee will be released until all aspects of the developer's agreement are

completed unless specifically stated. The amount of the financial guarantee shall be 1.25 times the estimated improvement construction cost. It shall be the responsibility of the subdivider to determine the improvement construction cost which must be approved by the Department.

- B. **Default:** The County shall be entitled to use the financial guarantee to implement said improvements and provide maintenance if the subdivider defaults on the timeline set forth in the developer's agreement. Upon completion of work and termination of any liability to the County, the balance remaining in the financial guarantee shall be refunded to the subdivider.
- C. **Timeline:** The subdivider shall set a guaranteed timeline and completion plan for all improvements and a provision for determining supervision of the details of the work. The developer's agreement shall include provisions for when the road authority will be responsible for maintenance of the road.
- D. **Inspections.** The subdivider shall guarantee payment for all costs incurred by the County for review and inspection. This shall include but not be limited to preparation and review of plans and specifications by technical assistants and costs incurred by the County Attorney, County Highway Department, and the Department, as well as other related costs.

Action/Discussion

Executive Director's Report (att.4)
Natural/Cultural/Historical possibility. (att. 5)
MHB acquisition/easement example (att. 6)



Executive Director Report

August-September 2017

Personnel, Budget, Administration, Information & Education, Correspondence

1. Reviewed monthly budget.
2. Prepared monthly agenda packet.
3. Sent in monthly expense report.
4. Reviewed potential variances that may be coming before the Board next month.
5. Attended weekly call in meeting with MPCA.
6. Sent out weekly request for AIS stories from local MHB counties
7. Held meeting with members of the Leech Lake Band of Ojibwe to develop a concept project that will help protect the cultural and historical values of the Mississippi river.
8. Sent MHB links to be inserted in the Beltrami County Local Water Plan for our Comprehensive Plan, Stormwater reports, and sub watershed prioritization maps.
9. Sent letter to Legislative Auditor and Attorney General to ask for an interpretation of the MHB Statute.
10. Called the Ann Bancroft foundation to look at partnering on her trip down the Miss. River in 2018.
11. Worked with West Communications to develop LSOHC interview roles and message for our 2018 proposal.
12. Held a discussion with the communications director for MNCOLA to talk about our MN Traditions campaign.

Meetings & Networking

1. Attended the Crow Wing Committee of the Whole meeting and discussed the Ledin property. The consensus was to move forward with an acquisition and to address some concerns about access.
2. Held meeting between MHB, BWSR, and TPL to discuss plan and anticipated questions for the LSOHC hearing.
3. Attended LSOHC hearing with partners.
4. Attended RIM Northern Forest listening session to discuss payment rates and landowner interest.
5. Held meeting with We are Water to look at a possibility of working with them in the future.
6. Attended meeting with the Brainerd Riverfront Committee, CW county, and City of Brainerd to explore the concept of a regional trail and park system focused on the Mississippi and determine if a more inclusive meeting should take place with more stakeholders.

1. We Are Water MN requires about 1,000 square feet of exhibit space, and we ask that it's in place for six weeks. Right now, we have two hosting slots still available
 - a. October 14-November 26, 2018
 - b. December 2, 2018-January 14, 2019
 - c. (It's possible that the Mille Lacs Indian Museum might be willing to trade you their slot, which is September 22-November 4, 2019)
2. Host site responsibilities
 - a. Attend the kick-off retreat October 23 and 24 at the Minnesota Humanities Center (each site can bring 2-5 people)
 - b. Build relationships with groups and people in your community; we're hoping for an average of 20 organizations and/or individuals per site
 - c. Participate in monthly virtual meetings with the other host sites to from and with each other
 - d. Plan and host public events that align with the partnerships' overarching goals of building Minnesotans' relationships with and responsibilities to water (we expect a minimum of 5 events during the course of the exhibit run—based on past participation sites have hosted between 5-20 events during the exhibit stay)
 - e. Collect some information for the evaluation of the project
3. Humanities Center and partners' responsibilities
 - a. Support the community of practice of the 8 host sites with the October 2017 retreat and monthly webinars
 - b. Assist the host sites in building new relationships and providing support for the ongoing relationship-building
 - c. Host a community workshop to help each site define what their overall project goal(s) will be (in partnership with you)
 - d. Gather exhibit content like interviews, inspiration stories, and regional water features (in partnership with you)
 - e. Participate in opening ceremony at each site
 - f. Transport and set up the exhibit
 - g. Evaluate the project
4. Hoped for Humanities Center and partners' additional contributions (pending funding)
 - a. Contribute a Water Bar to each sites' Opening Ceremony (or potentially another event if that made more sense)
 - b. Support a Nibi Walk at each site (this is an Ojibwe cultural and spiritual practice, led by an Ojibwe woman, with other walkers having an opportunity to learn from a team of Ojibwe people about water and also really experience water in a particular place and time and build their relationship with water through that experience)
 - c. Support host sites through a re-grant of up to \$10,000 to help sites defray the costs of this work

I hope these pieces are useful to you and your partners as you think about this!

Thank you!

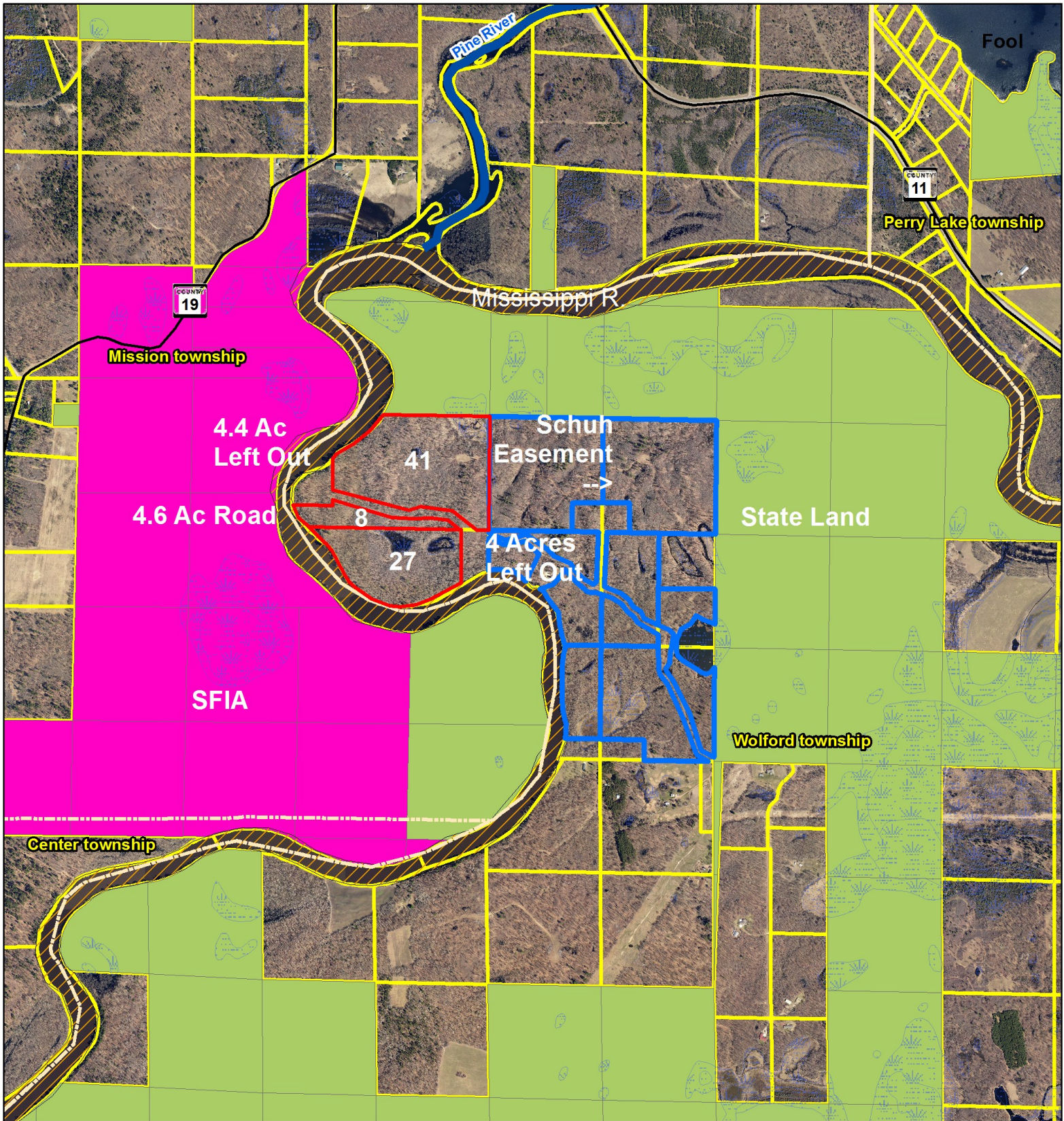
Jennifer Tonko | Program Officer, Community Engagement and Traveling Exhibits
Minnesota Humanities Center | 987 Ivy Avenue East | Saint Paul, Minnesota 55106
PH 651-772-4264 | 866-268-7293, ext. 264 | FAX 651-774-0205
jennifer@mnhum.org | www.mnhum.org | www.mnhum.org/waterways
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Josh Schmidt Potentially: 76 Acres \$133,851.43
Mississippi Headwaters Habitat Corridor (MHB)

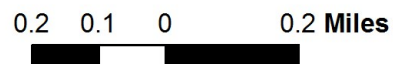
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 Created 8/21/17 By Sheila Boldt



Legend

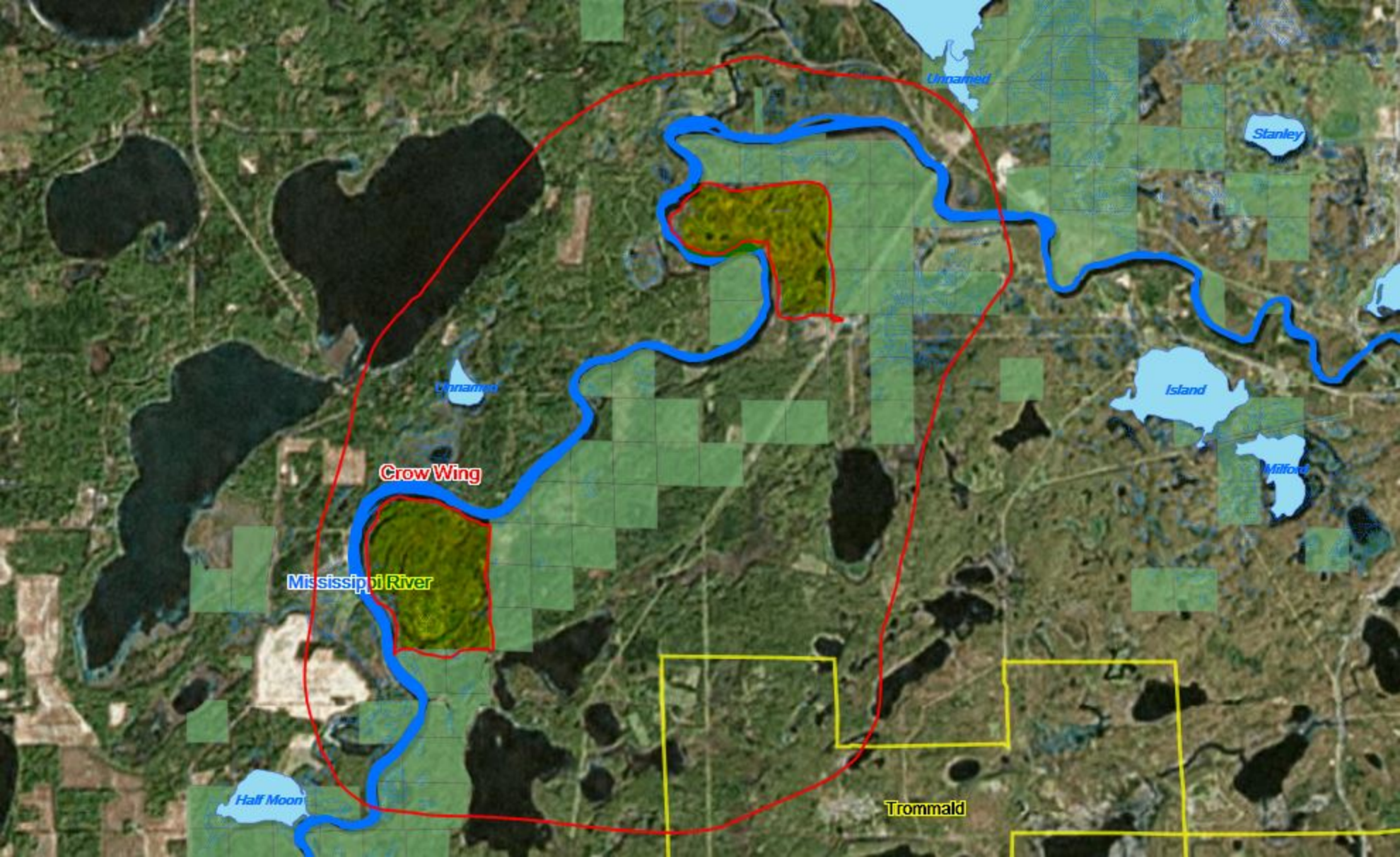
- Schmidt Conservation Easement
- Schuh_Conservation_Easement_MHB
- Mississippi River
- NWI - Circular 39 Classification - Polygons
- Sustainable Forest Incentive Act (SFIA) Enrolled Parcels

CWC Public Lands



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Mississippi River

Crow Wing

Half Moon

Trommald

Island

Stanley

Milford

Unnamed

Unnamed